**THE CITY OF EDINBURGH COUNCIL**

**PARKS and GREENSPACE**

**WEDDING PERMISSION FORM**

**Charges from 1 April 2024 to 31 March 2025**

City Park Weddings (no marquee) **Price on application**

City Park Weddings (with marquee) **Price on application**

Lauriston Castle Grounds (no marquee) **from** £605

Lauriston Castle Grounds (Marquee required) **from** £1,215

Saughton Park Weddings (no marquee) **from** £220

Saughton Park Weddings (with marquee) **from** £605

Calton Hill **from** £190

Dunbars Close **from** £150

*Vehicle access charge onto Calton Hill (if required) is £135 (+VAT)*

*Out-of-hours Park Ranger charge (if required) is £75 per hour (+20% VAT)*

**INFORMATION ON THE WEDDING**

**Park/Location**

**Date Start/Finish Time**

**Total number**

**of attendees**

**Infrastructure Required**

**Please provide a detailed description of your wedding which must include any start and finish times with dates, vehicle access and any other requirements.**

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**Wedding Organiser’s Details**

**Individual’s Name**

**Wedding Couples Name**

**Invoicing Address**

**Town/City Post Code**

**Lease Signatory**

**(if different from above)**

**Contact Telephone No.**

**Contact Email Address**

**Wedding Conditions**

Please be advised you must agree to the following statements before a wedding application will be considered. Please indicate agreement by placing an X in each of the statement boxes below.

**We are unable to accept incomplete applications.**

I confirm that should permission be granted I will supply prior to the activity a copy of the appropriate risk assessment (if applicable) to: parks@edinburgh.gov.uk

 I confirm that any charge or any additional costs be incurred these can be invoiced directly to the address supplied above

I have read and understood the Council’s Park Management Rules, Tree Protection Policy and Recycling/Litter Management Policy and will adhere to them

I confirm that should the wedding involve sale/provision of alcohol/ food and/or performance/live music then all the required licence(s) for these activities will be obtained.